

SCHOOL BUS TERMS & CONDITIONS

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Bright International School Bus Terms and Conditions

1. Introduction

These Terms and Conditions ("Terms") govern your use of the Bright International School (BIS) school bus service. By registering your child for the service, you agree to these Terms.

2. Service Description

- **Route personalization Service:** We endeavour to provide route personalization based on the registered home address of the students. This may mean that there is a designated bus stop close to the students' home to allow for multiple students to be picked up/dropped off. Some adjustments might be necessary (opposite street, designated stop) to optimize routes and maintain a maximum duration of 1 hour.
- **Academic Year Coverage:** Service operates throughout the academic year, excluding holidays.

3. Safeguarding

We prioritize student safety through:

- **Vehicle Standards:** Certified buses and vans undergo regular inspections and meet safety and hygiene regulations. Seat belts, emergency exits, first aid kits, and fire extinguishers are available. Age-appropriate car seats are provided.
- **Driver Qualifications:** Drivers undergo criminal record checks, hold valid commercial licenses, and have the required certifications for transporting children.

4. Registration and Commitment

- To be considered for route establishment, register by August 15th of the preceding academic year through the online form ([link to registration](#)). Sign these Terms and Conditions electronically during registration.
- Late registrations are accommodated based on existing routes and availability.
- Minimum commitment is one term.
- Annual registration is encouraged for consistent service.

5. Cancellation Policy

- Provide written notice to the school office (office@bright-is.com month) by October 1st or February 1st to cancel for the following term.
- Lack of communication means continued service and respective invoicing for the next term.

6. No Refunds

No refunds are issued for unused trips or early cancellation.

7. Cost and Payment

- Payment Options: Payment can be made per term or annually.
- Fee covers the entire academic year (37 weeks).
- Current School Bus fees:
 - 600€/term/student
 - Sibling discount: 5% discount on the second and subsequent siblings
- Prices may change due to external factors, with prior notification. Contact Admissions (admissions@bright-is.com) or School Office (office@bright-is.com) for current fees.

8. Routes and Scheduling

- Routes are established at the beginning of the academic year based on registered addresses until the 15th of August.
- Routes are designed to minimize travel time (maximum 1-hour routes). Routes and schedules may be adjusted for efficiency.
- Address changes must be notified to school 3 weeks prior to the change and are dependent on available seats in new route. The school reserves the right to deny the change of address request. In such cases, no refunds will be issued.

9. Morning Pick-up Times and Afternoon Departure Times

- Morning pick-up times vary based on zones and the number of students on the route. Pick-up times are agreed with parents/guardians prior to start of the service. Buses wait no longer than 2 minutes in the morning.
- There are two possible afternoon departure times (4:10 PM and 5:10 PM). The departure time depends on after-school activities. If a specific route has students with activities, the bus will depart at 5:10 PM, remaining students in the same route wait until then.
- Drop off time at the end of the day is traffic dependent.
- Siblings must travel on the same route at the same time.

10. Stop Requests and Availability

- Service availability outside current zones is subject to confirmation.
- We strive to accommodate late registrations and additional stops, considering student safety, route disruption, and efficient bus utilization. The school reserves the right to deny late registrations.
- The school will communicate any route schedule changes to affected parents in advance.

11. Student and Parent Responsibilities

11.1 Student Responsibilities and Punctuality

- **Morning:** Students must be at the pick-up point on time. Maximum wait time at a designated stop is 2 minutes. Parents are responsible for alternative transportation if a student misses the bus.

- **Afternoon:** Students must be at the designated meeting point within the school building by 4:05 PM or by 5:05PM (dependent on afterschool activities) to be escorted to the bus. Students not meeting the driver on time will remain at school until parental pick-up.
- Treat all occupants with respect and follow the driver's instructions.
- Wearing the seatbelt during operation is mandatory.
- No eating, drinking or walking around in the bus.
- Keep to the school's rules at all times.

11.2 Parental Responsibilities

- Accompany students to the morning bus stop and wait for them in the afternoon (unless deemed old enough to be unattended).
- Ensure student transportation to school if they miss the bus in the morning.
- Pick up students from school if they are not at the stop or designated meeting point for the afternoon pick-up.
- Inform the bus driver directly for day-to-day communications or in case of unexpected situations (student absence).
- Inform the school (s.tymchuk@bright-is.com) of any schedule changes with at least 2 working days' notice.
- Ensure students treat all occupants with respect and follow the driver's instructions and always keep to the school's rules.

I agree to the above terms and conditions.

Name: _____

Date: ____/____/____

Signature: _____

